GRADUATE COUNCIL MEETING MINUTES
April 16, 2020
1:00 p.m.
Teleconference Meeting
(via Zoom from Grinter Hall)

MEMBERS PRESENT: Dr. Henry Frierson, Dr. Henry Baker, Dr. Jason Blackburn, Dr. Edward Braun, Dr. Warren Dixon, Dr. Ian Flood, Dr. David Janicke, Dr. James McLeskey, Dr. Sihong Song, and Ms. Karen Coker (GSC representative)

MEMBERS ABSENT: Dr. Joyce Bono, Dr. Kendal Broad-Wright, Dr. Wendy Graham, and Dr. Lori Pennington-Gray

GUESTS PRESENT: Ms. Sarah Barker (College of Pharmacy), Dr. Hartmut Derendorf (College of Pharmacy), Dr. Laura K. Guyer (Center for Gender, Sexualities, and Women’s Studies Research), Dr. Brian Marchman (Office of the Provost/Distance Learning), Mr. Robert W. McGarrah (Office of the University Registrar/Admissions), Dr. Folakemi Odedina (College of Pharmacy), Mr. Steve Pritz (University Registrar), and Dr. Thomas Schmittgen (College of Pharmacy)

STAFF PRESENT: Dr. Paul Duncan, Ms. Gann Enholm, Mr. Matt Mitterko, Dr. Judy Traveis, Ms. Patty Van Wert, and Ms. Stacy Wallace (Recording).

The meeting was called to order at 1:05 p.m.

Dr. Frierson welcomed everyone to this month’s meeting of the Graduate Council and gave a brief summary of the pending proposals to be presented to the Council.

I. ACTION ITEMS:

1. The minutes from the March 19, 2020, meeting of the Graduate Council were presented. An issue was noted regarding the fact that the closing sentence of the document was missing a period and appeared to be incomplete. A clarification was made indicating there may be further discussions in the future to possibly extend the option further to consider potentially waiving the GRE at the doctoral level. A motion to approve the minutes with the additional notation included was made, seconded, and passed unanimously.

CERTIFICATES:

2. Proposal from the College of Pharmacy to create a new graduate certificate in Health Equity (#13145). Dr. Folakemi Odedina, Dr. Laura K. Guyer, and Ms. Sarah Barker were present via Zoom for discussion or any questions from Graduate Council members. A question was raised regarding the two pending courses included in the proposal. Dr. Obedina indicated these have been submitted but are tethered to the approval of this certificate offering directly. A motion to approve was made, seconded, and passed
unanimously, with a proposed effective date of Fall 2020.

3. Proposal from the College of Pharmacy to create a new graduate certificate in Clinical Pharmacology and Drug Development (#14749). Dr. Hartmut Derendorf and Dr. Thomas Schmittgen were present via Zoom for discussion or any questions from Graduate Council members. A point was raised regarding the brevity of the SLO statement. Dr. Duncan clarified the Graduate Council does not review the SLOs for content. If found to be insufficient, these issues will be addressed by Dr. Brophy and the Academic Assessment Committee upon notification of Graduate Council approval of the proposal. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of Summer 2020.

4. Proposal from the College of Pharmacy to create a new graduate certificate in Model-Informed Drug Development (#14748). Dr. Hartmut Derendorf and Dr. Thomas Schmittgen were present via Zoom for discussion or any questions from Graduate Council members. A point was raised regarding the brevity of the SLO statement. Dr. Duncan clarified the Graduate Council does not review the SLOs for content. If found to be insufficient, these issues will be addressed by Dr. Brophy and the Academic Assessment Committee upon notification of Graduate Council approval of the proposal. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of Summer 2020.

II. **INFORMATION ITEMS:**

8. **Graduate Programs – Distance or Self-Funded**

   There were no new items to report this month. Dr. Brian Marchman was available for discussion or any questions from Graduate Council members; he indicated although they have no new proposals to present this month, there are quite a few pending that may come up in the very near future. No further discussion occurred.

9. **Related to the COVID-19 Pandemic**, Drs. Frierson and Duncan advised the committee of recent university and Graduate School updates affecting graduate students directly.