

GRADUATE COUNCIL MEETING MINUTES

May 19, 2016

1:00 P.M.

GRINTER HALL ROOM 264

MEMBERS PRESENT: Dr. Paul Duncan (chair); Dr. Nancy Fichtman Dana; Dr. Tom Frazer; Dr. Christopher Hass; Dr. Ann Horgas; Dr. Mahendrarajah Nimalendran; Dr. Joanna Peris; Dr. Cindy Prins; Dr. John Shea; Dr. Pamela Soltis; Dr. Jane Southworth; Ms. Mirna Amaya (GSC alternate)

MEMBERS ABSENT: Dr. Henry Frierson (chair); Dr. Connie Shehan; Dr. Dietmar Siemann; Mr. Nathan Blinn (GSC rep)

GUESTS PRESENT: Dr. Christy Carter (College of Medicine); Ms. Kara Cupoli (Warrington College of Business Administration); Dr. John Erickson (Institute of Food and Agricultural Sciences); Dr. Susan Jacobson (College of Liberal Arts and Sciences); Ms. Theresa Martin (College of Agricultural and Life Sciences); Mr. Craig Petrus (Warrington College of Business Administration); Dr. Roberta Pileggi (College of Dentistry); Ms. Teresa Richardson (College of Medicine); Ms. Kathy Zemba (Office of the University Registrar); Dr. Paul Zwick (College of Design, Construction, and Planning)

STAFF PRESENT: Ms. Gann Enholm; Ms. Caroline Lentz; Mr. Matt Mitterko; Dr. Rhonda Moraca; Ms. Stacy Wallace

I. ACTION ITEMS:

1. **Minutes from the April 28, 2016 Graduate Council meeting.** A motion to approve was made, seconded and passed unanimously.

CERTIFICATE:

2. **Proposal from the College of Design, Construction and Planning for a new online graduate certificate in Geographic Information Systems (GIS) for Urban/Regional Planners (#10994).** Dr. Paul Zwick was present for discussion. Dr. Zwick explained that this graduate certificate is an extension of the permission they received from the Provost in November of 2010. The structure of this graduate certificate is so that students will have knowledge of GIS before they begin their master's program.

GC Member: What is the difference between concentrations versus certificates as far as consults with other units?

Dr. Duncan: Academic units are expected (required) to seek consults for new courses, but not for new programs. However, we always encourage them to get consults.

GC Member: How many students would try to get this certificate versus a related certificate?

Dr. Zwick: There is the IDP concentration in GIS. This certificate is not in competition with that one. GIS is becoming very discipline specific. Our focus is on 3D Geo-design, where the technology can even render the potential effects on traffic systems.

A motion to approve was made, seconded and passed unanimously.

- 3. Proposal from the College of Agricultural and Life Sciences to remove “nondegree” wording and add relevant courses to the Environmental Education and Communication graduate certificate (#10537).** Dr. Susan Jacobson was present for discussion. Dr. Jacobson explained that this modification is a housekeeping task to revise the prerequisites. They want this graduate certificate to be for UF graduate students. Dr. Jacobson also confirmed that there are no students taking the graduate certificate now who will be affected by this change. A motion to approve was made, seconded and passed unanimously

CONCENTRATIONS:

- 4. Proposal from the College of Medicine to modify the concentration in Aging and Geriatric Practice (#10946).** Dr. Christy Carter was present for discussion. Dr. Carter explained that the purpose of the name change from “Aging and Geriatric Practice” to “Gerontology” is to be more in-line with what other institutions are doing and make it more clear for students to locate the program at UF. There is an existing certificate in Gerontology offered by the Department of Psychology, but this is request is to change the name of a concentration not a graduate certificate. A motion to approve was made, seconded and passed unanimously.
- 5. Proposal from the Warrington College of Business Administration for a new concentration in Human Capital for the Master of Business Administration degree (#10895).** Ms. Kara Cupoli and Mr. Craig Petrus were present for discussion. Ms. Cupoli explained that “Human Capital” is an up-to-date name, but this new concentration contains additional courses other than those that are listed within their current concentrations. She further explained that the major for the Master of Business Administration is Business Administration-General; this would be a concentration following the major. They also have proposals pending in the approval system to terminate nine existing concentrations. A motion to approve was made, seconded and passed unanimously.
- 6. Proposal from the College of Agricultural and Life Sciences for a new concentration in Global Systems Agroecology for the PhD in Agronomy and the PhD in Soil and Water Science (#10786).** Dr. Heather Enloe, Dr. John Erickson and Ms. Theresa Martin were present for discussion. A motion to approve was made, seconded and passed unanimously.

7. **Proposal from the College of Dentistry for a new concentration in Operative and Esthetic Dentistry for the Master of Science in Dental Sciences (#10985).** Dr. Roberta Pileggi was present for discussion. After an explanation of how this new concentration will differ from the College of Dentistry's other concentrations, a motion to approve was made, seconded and passed unanimously.

DUAL DEGREE:

8. **Request to rescind the international dual degree proposal between Pusan National University and UF for a graduate student whose request was previously approved at the October 15, 2015 Graduate Council meeting.** Mr. Matt Mitterko was present for discussion. Dr. Duncan explained that this proposal was previously approved, but the student was not enrolled at one of the participating institutions. Therefore, action is needed by Graduate Council to rescind the prior approval of the dual degree program. A motion to approve was made, seconded and passed unanimously.

II. INFORMATION ITEMS:

9. **Request from the College of Design, Construction and Planning (011501000) for the transfer of BCN 5885 to the M. E. Rinker, Sr. School of Construction Management (011503000).**
10. **Master of Science in Fire and Emergency Sciences reactivation** through the Board of Governors effective Summer 2016 (#8823).
11. **Rules for dissertations presentation.** Stacy Wallace was present for discussion. She reminded everyone that the Editorial Office is there to help students polish their work, not to be a hindrance. There were then questions about the transmittal letter, so Ms. Wallace explained that the Editorial Office leaves it up to the academic unit to know if their student is on track or not. The language in the transmittal letter states that "This is not a draft," so faculty have felt that their students should not submit. Ms. Wallace reiterated that if a student is unable to submit they do not have to resubmit their first submission; all forms and fees carry over to the next term. Ms. Enholm then clarified that students can be on the current degree list without being enrolled. Ms. Wallace explained the style guide that is available to everyone and stated that everyone in the editorial office uses the same template. The Application Support Center (ASC) offers a two hour session on how to use their template and they also have tutorials available. The ETD template is dynamic, meaning if you change something in a chapter it updates your page numbers, etc. for you. For ETDs that require references, the student provides an example of what they are following and that is what the editors use to check their document. The issues that arise with articles as dissertations is that the information must pertain to one study, students have to obtain copyright permission, students must check with journals for first rights of publication, and it's up to the faculty to assess.

12. **Graduate Programs** (self-funded and/or online)

- Self-Funded Online Graduate Certificate in Medical Physiology

Meeting was adjourned at 2:10 p.m.

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