

Madelyn Lockhart Dissertation Fellowship Application and Instructions

The **Association for Academic Women (AAW)** at the University of Florida established the **Madelyn Lockhart Dissertation Fellowship** to honor a PhD candidate who is both an outstanding researcher and who has shown commitment to and success in overcoming challenges, or in helping others overcome challenges, and in contributing to the university, local or larger community. One Fellowship in the amount of up to \$2,000 will be awarded annually to assist in the dissertation phase of the doctoral degree. The recipient must be enrolled in dissertation credits the semester (or summer) s/he receives the fellowship.



This award was established to honor the late **Dr. Madelyn Lockhart**, who served as Dean of the Graduate School and Dean of International Studies and Programs at the University of Florida from 1985 to 1993 (and also as Associate Dean 1981 to 1985, and Assistant dean 1973 to 1977 and 1979 to 1981), and who aided students in many ways, including implementation of this Fellowship program to assist students working on their dissertations. ***A nomination can come from a faculty member or from the candidate and the candidate can be from any PhD program.***

ELIGIBILITY REQUIREMENTS

1. The applicant must be a full-time PhD candidate (as defined by the Graduate School) at the University of Florida who has completed doctoral course work.
2. The applicant must have passed the qualifying exam and be ready to write the dissertation.
3. The dissertation proposal must be approved by the applicant's supervisory committee by the due date for the application.
4. Preference will be given to candidates in the later stages of their dissertation research.

CRITERIA

1. The candidate must demonstrate both achievement and promise in their chosen field.
2. The project must have a potential transformative impact on the candidate's field of study.
3. In addition, reviewers will favorably consider: (1) an applicant's success in overcoming challenges — or in helping others to overcome challenges or setbacks — to academic achievement; (2) an applicant's commitment to helping others overcome challenges, to creating a welcoming environment to everyone, and to expanding opportunities in academic, co-curricular, and/or research endeavors; and (3) an applicant's commitment to contribute to the campus, local or larger community.

PROCEDURES

Completed applications must be appended into a **single PDF file** that includes, in this order:

1. The completed form (included in this document).
2. A three-to-five-page double-spaced proposal describing the dissertation and how it addresses Criteria #1 and #2.
3. A three-to-five-page double-spaced statement pertaining to Criterion #3.
4. Three letters of recommendation. One letter must be from the supervisory committee chair and describe the applicant's progress toward the degree.
5. An official graduate transcript.
6. Current curriculum vitae.

INSTRUCTIONS TO DEPARTMENTS AND COLLEGES

We ask that applicants submit their completed applications to their respective departments/colleges by

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November 15, 2023 so that the deadline is consistent for all applicants across campus. We are asking that **COLLEGES** submit their best applications **to the graduate school** (gradawards@aa.ufl.edu) no later than **5 p.m.** on **January 10, 2024**. Departments/colleges can select up to the number of applicants indicated in the table below. They can choose how they wish to select their best applications — however Criterion 3 should weight as strongly as Criteria 1 and 2 combined. Selected applications should be forwarded to the Graduate School by **January 10, 2024** for final review by the AAW panel.

College	Number of Nominations
Agricultural and Life Sciences	2
Arts	1
Business	1
Dentistry	1
Design, Construction, and Planning	1
Education	2
Engineering	3
Health and Human Performance	1
Journalism and Communications	1
Liberal Arts and Sciences	4
Medicine	1
Nursing	1
Pharmacy	1
Public Health and Health Professions	1
Veterinary Medicine	1
Total	22

The winner will be notified by mid-February and the award will be presented at a celebration, typically held in March.

QUESTIONS?

Please email Madelyn Lockhart Dissertation Fellowship Committee Chair **Dr. Edith Kaan** at kaan@ufl.edu.

NEXT PAGE: APPLICATION FORM ➡

PLEASE COMPLETE ALL FIELDS

First Name			
Last Name			
UFID		Email	
Department			
College			
Are you enrolled full-time?			
What year of your PhD program are you in?			
Semester/year you passed your qualifying exam			
Semester/year you expect to graduate			
Your supervisory committee chair's name			
Your supervisory committee chair's email			
First recommender's name			
First recommender's email			
Second recommender's name			
Second recommender's email			
Five keywords that describe your dissertation			
Five keywords that describe you by Criterion #3 (see page 1)			

Please attach to this application, in this order...

- 1. Your proposal that describes your dissertation and discusses how it pertains to Criteria #1 and #2 on page 1 of this form.**
- 2. A statement pertaining to Criterion #3.**
- 3. Recommendation letters (from your supervisory committee chair and two other recommenders).**
- 4. Your official graduate transcript.**
- 5. Your current curriculum vitae.**

Submit your application and those support materials as a single PDF file to your department or college.