MEMBERS PRESENT: Dr. Nicole Stedman (Chair), Dr. Monika Ardelt, Dr. Henry Baker, Dr. Edward Braun, Dr. Ian Flood, Dr. Cynthia Griffin, Dr. David Janicke, Dr. Tanya Koropeckyj-Cox, Dr. Corene Matyas, Dr. K. Ramesh Reddy, Ms. Karen Coker (GSC representative), and Paul C. Wassel III (GSC alternate)

MEMBERS ABSENT: Dr. Prabir Barooah, Dr. Brenda Chalfin, and Dr. Aner Sela

GUESTS PRESENT: Ms. Suzie Burns (Office of Admissions), Ms. Emely McKitrick (College of Pharmacy), Dr. Brian Marchman (Office of the Provost/Distance Learning), Dr. Kevin Orr (College of the Arts), Dr. Johnathan Orsini (Office of the Provost/Distance Learning), Mr. Steve Pritz (Office of the University Registrar), Dr. Teresa Roane (College of Pharmacy), Dr. José Valentino Ruiz (College of the Arts), Dr. Ravi Srinivasan (College of Design, Construction and Planning), Dr. Kristin Wiisanen (College of Pharmacy), and Ms. Sarah Wilson (College of Pharmacy)

STAFF PRESENT: Dr. Paul Duncan, Ms. Francesca Tai (Recording), Ms. Patty Van Wert, and Ms. Stacy Wallace

The meeting was called to order at 1:01 p.m.

Dr. Stedman welcomed everyone to this month’s meeting of the Graduate Council and gave a brief summary of the pending proposals to be presented to the Council.

I. **ACTION ITEMS:**

1. Minutes from the January 20, 2022 Graduate Council Meeting were presented. A motion to approve was made, seconded, and passed unanimously.

2. The College of the Arts seeks to create a new Secondary Concentration in Music Business & Entrepreneurship (#16812). Dr. Kevin Orr and Dr. José Valentino Ruiz were present (via Zoom) for discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of fall 2022.

3. The College of Pharmacy seeks to modify the Medication Therapy Management concentration (#16913). Dr. Kristin Wiisanen, Ms. Emely McKitrick, Dr. Teresa Roane, and Ms. Sarah Wilson were present (via Zoom) for discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of the earliest available.

4. The College of Design, Construction and Planning seeks to create a combination degree between the Bachelor of Science in Construction Management and the Master of Science in Construction Management (#16762). Dr. Ravi Srinivasan was present (via Zoom) for discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of the earliest available.
II. INFORMATION ITEMS / ADMINISTRATIVE ACTIONS:

5. The College of Engineering seeks to close the graduate certificate in Microsystem Technology (#16779). Dr. Duncan was present to describe. No questions or objections were raised.

6. The College of Engineering seeks to modify the curriculum for the PhD in Biomedical Engineering (#16388). Dr. Duncan was present to describe. No questions or objections were raised.

7. Graduate Programs – Distance or Self-Funded - Dr. Brian Marchman was present (via Zoom) for discussion.
   - Master of Science with a major in Biostatistics and a concentration in Health Data Science

III. DISCUSSION ITEMS

8. Physical presence for qualifying examinations, final examinations, and final defenses. Members discussed the benefits and drawbacks to virtual settings. They also discussed the level at which the language should be designed around. It was determined that it would be helpful for documentation of a plan for physical presence should be put in place ahead of time to avoid ad-hoc decisions. A draft document of the language will be presented for council consideration next month.

The meeting adjourned at 1:35 p.m.