

GRADUATE COUNCIL MEETING MINUTES

March 16, 2017

1:00 P.M.

GRINTER HALL ROOM 264

MEMBERS PRESENT: Dr. Paul Duncan (Chair); Dr. David Bloom; Dr. Tom Frazer; Dr. Raymond Issa; Dr. Bruce MacFadden; Dr. Joanna Peris; Dr. John Shea; Dr. Connie Shehan; Dr. Jane Southworth

MEMBERS ABSENT: Dr. Karen Bjorndal; Dr. Nancy Fichtman Dana; Dr. Christopher Hass; Dr. Mahendrarajah Nimalendran; Ms. Mirna Amaya (GSC rep); Ms. Karastin Katusin (GSC alternate)

GUESTS PRESENT: Dr. William Bauer (The College of the Arts); Dr. Timothy Brophy (Office of the Provost); Dr. Aaron King (Distance and Continuing Education); Mr. Robert McGarrah (Office of Admissions); Mr. Steve Pritz (Office of the University Registrar); Mr. Michael Sisk (College of Agricultural and Life Sciences)

STAFF PRESENT: Ms. Gann Enholm; Ms. Caroline Lentz; Ms. Patricia Van Wert; Ms. Stacy Wallace

The meeting was called to order at 1:04 p.m.

I. ACTION ITEMS:

1. **Minutes from the February 16, 2017 Graduate Council meeting.** A motion to approve was made, seconded, and passed unanimously.

MAJORS:

2. **Proposals from the College of Agricultural and Life Sciences for modifications to the major of Soil and Water Science for the Master of Science (#11520) and the Ph.D. (#11521).** Mr. Michael Sisk was present for discussion. Dr. Duncan explained these requests are attempts to realign the major names with the newly approved department name of Soil and Water Sciences, which occurred last year. Mr. Sisk explained students focus on five research areas: Nutrient, Pesticide, and Waste Management; Soil, Water and Aquifer Remediation; Carbon Dynamics and Ecosystem Services; Landscape Analysis and Modeling; Wetlands and Aquatic Ecosystems. The program is not interdisciplinary, but there is flexibility for the students. The department has been fortunate enough to hire new faculty, so new tracks or concentrations may be created soon. Mr. Sisk also clarified that the department would like for all active students to graduate under the new major name, and he will contact the Graduate School's Data Management team to work out these details. Motions to approve were made, seconded, and passed unanimously.
3. **Proposal from the College of the Arts for a modification to the curriculum for the major in Music Education (#11502).** Dr. William Bauer was present for discussion. Dr. Bauer explained this major is primarily for students who have been K-12 music teachers who now want to teach in higher education. The current curriculum has been stable, but these changes will bring it to contemporary standards. The course categories are Music Education, Music, Music Teacher Education, Research, Outside Cognate and

Electives, and each student can tailor their degree program to their individual interests. Dr. Bauer also clarified for a Graduate Council member that even though they are proposing to remove some courses, there are also new course proposals that will need to be approved by Graduate Curriculum Committee. A motion to approve was made, seconded, and passed unanimously.

POLICY:

4. **Draft Retention Policy for ETDs.** Ms. Stacy Wallace was present for discussion. Ms. Wallace explained this policy was drafted through collaboration with the library's retention unit; we did not previously have a policy. Once this policy has Graduate Council's approval it will go to the library for approval. A motion to approve was made, seconded, and passed unanimously.

2017-2020 BALLOT:

5. Selection of candidates to include on the ballot for election to Graduate Council 2017-2020. Dr. Duncan reminded the committee that graduate faculty will vote for two members to serve, and the Provost will appoint the other two incoming members. The Graduate Student Council representative and alternate are chosen by the Graduate Student Council at around the same time as the faculty members are chosen. A Graduate Council member noted two prospective nominees hail from the same department and mentioned the possibility of split votes if faculty in that department vote for one faculty member over another; it was decided by the Council to remove Carl Crane. Five nominees will be placed on a ballot in GIMS. The two elected members and the two members appointed by the Provost will be announced in April. The ballot consists of Kendal Broad-Wright, Warren Dixon, James McLesky, Sihong Song, and Wolfgang Streit. A motion to approve was made, seconded, and passed unanimously.

II. INFORMATION ITEMS:

There were no new information items this month. However, Dr. King mentioned there will be three specializations for the Master of Arts in Mass Communications that will be finalized soon. He also explained there is work being done on the immunization requirements for online programs, as some have on-campus components.

The meeting was adjourned at 1:30 p.m.