

**MINUTES
GRADUATE COUNCIL**

October 16, 2014
1:00 P.M.

264 GRINTER HALL CONFERENCE ROOM

MEMBERS PRESENT: Dr. Henry Frierson, Chair; Dr. Nancy Fichtman-Dana, Dr. Amir Erez, Dr. Christopher Janelle, Dr. Ellen Martin, Dr. Heather McAuslane, Dr. Kevin Orr, Dr. Joanna Peris, Dr. Cindy Prins, Dr. Connie Shehan, Dr. Dietmar Siemann, Dr. Pamela Soltis, Ms. Courtney Reijo (GSC), Mr. Nathan Blinn (GSC alternate)

MEMBERS ABSENT: Dr. Ann Horgas

GUESTS PRESENT: Mr. Rick Bryant (Admissions), Dr. Jason Byrd (College of Medicine), Mr. Rajeeb Das (Office of Institutional Assessment), Ms. Diana Hull (Office of the Registrar), Mr. John Jordi (Distance and Continuing Education), Dr. Charles Kibert (School of Construction Management), Mr. Brian Marchman (Distance and Continuing Education), Dr. Terje Ostebo (Religion / African Studies), Mr. Scott Sager (School of Forest Resources and Conservation), Dr. Philip Williams (Center for Latin American Studies), Mr. Mark Zakshevsky (Distance and Continuing Education)

STAFF PRESENT: Dr. Rimjhim Banerjee-Batist, Dr. Paul Duncan, Ms. Gann Enholm, Dr. Rhonda Moraca, Ms. Caitlin Nelson (recording), Mr. Robert Parker, Ms. Stacy Wallace

The meeting was called to order at 1:01pm.

I. ACTION ITEMS

1. **Minutes** from the September 18, 2014 Graduate Council meeting. Two minor corrections: Minor issue in #4: Joel Brendemuhl representing CALS, not Agronomy. Minor issue in #5: HHP not PHHP not CHHP. Motion to approve with corrections was made, seconded, and approved unanimously.

GRADUATE CERTIFICATES:

2. **Proposal from the College of Liberal Arts for a change in the graduate certificate in Latin American Studies (#9629).** Dr. Philip Williams was present for discussion. No discussion. Motion was made, seconded, and approved unanimously. Effective date: Spring 2015.
3. **Proposal from the College of Design, Construction and Planning for a change in the graduate certificate Emergency Services/Disaster Management (#9394).** A representative was not present. No discussion. Motion was made, seconded, and approved unanimously. Effective date: Spring 2015 (per proposal).
4. **Proposal from the College of Agricultural and Life Sciences for a change in the graduate certificate Aquaculture and Fish Health (#9380).** Mr. Scott Sager was present for discussion. No discussion. Motion was made, seconded, and approved unanimously. Effective date: Spring 2015.
5. **Proposal from the College of Liberal Arts for a new graduate certificate in Global Islamic Studies (#9464).** Dr. Terje Ostebo was present for discussion. There was some discussion about the difference

between a certificate and a concentration, the brief answer being that a certificate is open to a more general population of students while a concentration is intended for students enrolled in a specific degree program associated with that concentration. Motion was made, seconded, and approved unanimously. Effective date: Fall 2015 (per proposal).

6. **Proposal from the College of Veterinary Medicine for a new graduate certificate in Wildlife Forensic Sciences and Conservation (#9426).** Dr. Jason Byrd was present for discussion. There was some discussion about whether it is appropriate for a certificate from one department to use courses from another department and to what degree. Graduate School staff indicated that there is no particular policy and that as long as the content justifies the certificate and all the approvals have been made, then it would be a matter of collaboration between those departments. It was noted that the courses for the certificate are currently in the approval system with different prefixes than in the proposal paperwork. Motion made to approve conditional on the correction of the SLOs (Council does not need to see this again), seconded, and approved unanimously. Effective date: Spring 2015 (per proposal).
7. **Adoption of graduate certificate policy revisions.** Dr. Paul Duncan was present for discussion. Discussion indicated that this revision is an attempt to get the policy current with university-wide practice. There was a brief discussion on whether courses from more than 5 years previous would be accepted for a certificate, the answer being that the certificate-granting unit could decide that in the spirit of university-wide policies. There was brief discussion about when students would receive their certificates if the courses are on an alternate schedule (off-calendar based courses), the answer being that they would have to wait until the following semester. There was brief discussion about certificates with the same name as a concentration or major, with Graduate School staff indicating that pre-Council proposal review does take into account certificate content with regard to existing programs with the intention of preventing students from overlapping. Motion to adopt was made, seconded, and approved unanimously. Effective date: Spring 2015.

CONCENTRATION:

8. **Proposal from the College of Medicine for a new concentration in Cancer Biology (#9662 – note updated Approval system number).** Dr. Dietmar Siemann was present for discussion. There was a comment about the ownership of courses in the electives list. Dr. Siemann noted that Graduate School staff were particularly responsive and helpful in the proposal submission process. Motion was made, seconded, and approved unanimously. Effective date: Spring 2015 (per proposal).

TERMINATION:

9. **Proposal from the College of Liberal Arts and Sciences to terminate the Master of Arts in Teaching in Philosophy (#8114).** No discussion. Motion was made, seconded, and approved unanimously. Effective date: Spring 2015 (per proposal) pending further approvals.

MAJOR:

10. **Proposal from the College of Design, Construction and Planning for a new major in Sustainable Construction in the existing degree program Master's degree in Construction Management (#9212).** Dr. Charles Kibert was present for discussion. No discussion. Motion was made, seconded, and approved unanimously. Effective date: Spring 2015 (per proposal) pending further approvals.

II. INFORMATION ITEM

11. **Notice of Graduate Programs – Distance or Self-funded.** Dr. Brian Marchman indicated that any time the platform of a program changes from residential to online, while the content may be the same (as approved by Graduate Council), they would like to notify the Council. Same is true if it moves from state to self-funded programs. These notices will continue to be reported monthly.

Meeting was adjourned at 1:30pm.