

**MINUTES
GRADUATE COUNCIL**

May 16, 2013
1:00 P.M.

264 GRINTER HALL CONFERENCE ROOM

MEMBERS PRESENT: Dr. Kenneth Gerhardt, Chair; Dr. Michael Annable, Dr. Sid Dobrin, Dr. Arthur Edison, Dr. Amir Erez, Dr. Carole Kimberlin, Dr. Ellen Martin, Dr. Heather McAuslane, Dr. Lisa McElwee-White, Ms. Courtney Reijo (GSC)

MEMBERS ABSENT: Dr. Mary Ann Ferguson, Dr. Christopher Janelle, Dr. Panagote Pardalos, Dr. Joyce Stechmiller

GUESTS PRESENT: Dr. Diana Boxer (Liberal Arts and Sciences), Dr. Timothy Brophy (Institutional Assessment), Mr. Richard Bryant (Admissions), Ms. Kara Cupoli (Business Administration), Dr. Scott Griffiths (Public Health and Health Professions), Ms. Mary Ann Hagler (Registrar), Dr. Allyson Hall (Public Health and Health Professions), Dr. Kristin Larsen (Design, Construction and Planning), Dr. Angela Lindner (Engineering), Dr. Brian Myers (Agricultural and Life Sciences), Ms. Ana Portocarrero (Business Administration), Ms. Cindy Toth (Public Health and Health Professions), Dr. Stefanie Wulff (Liberal Arts and Sciences)

STAFF PRESENT: Dr. Karen Bradley (recording), Ms. Gann Enholm, Dr. Emilia Hodge, Dr. David Mazyck, Mr. Robert Parker, Ms. Stacy Wallace

The meeting was called to order at 1:04 P.M.

I. ACTION ITEMS

1. Minutes from the April 18, 2013 Graduate Council meeting. Correction: date of Next Meeting will be changed to May 16, 2013 for minutes that will be posted. Motion: approved unanimously with change as noted.

2. Proposal from the College of Liberal Arts and Sciences to sunset the Master of Science in Teaching in Geography. Dr. Ken Gerhardt presented the proposal as a housekeeping item. This program has not had students in many years. The major of Geography will remain for other degrees. Motion: approved unanimously. Effective date: immediately after all other approvals received.

3. Proposal from the College of Liberal Arts and Sciences to sunset MAT in Latin American Studies. Dr. Ken Gerhardt presented the proposal as a housekeeping item. This program has not had students in many years. The major of Latin American Studies will remain for other degrees. Motion: approved unanimously. Effective date: immediately after all other approvals received.

4. Proposal from the College of Liberal Arts and Sciences for a graduate teaching certificate name change from Teaching English as a Second Language (TESOL) to Second Language Acquisition and Teaching (SLAT). Dr. Diana Boxer presented the proposal as a mechanism to better distinguish the undergraduate certificate from the graduate certificate. This proposed title is more appropriate for graduate students. Motion: approved unanimously. Effective date: Summer 2013.

5. Proposal from the Warrington College of Business Administration to sunset the M.S. in Management concentration in Geriatric Care Management. Ms. Ana Portocarrero indicated that there has not been any demand for this concentration in several years. The final student will finish the requirements Summer 2013. Motion: approved unanimously. Effective date: Fall 2013.

6. Proposal from the Warrington College of Business Administration to exceed the 9 credit maximum to 15 credits shared for a new MBA & MHA concurrent degree agreement. Dr. Allyson G. Hall and Ms. Kara Cupoli explained that the long-standing policy of sharing 9 credits for concurrent degrees is based on degrees that require 30 credits. Both the MBA and MHA degrees require more than 30 credits. They anticipate 5 students/year/ cohort, and note that students must be formally admitted to both programs. Motion: approved unanimously. Effective date: Fall 2013.

7. Proposal from the College of Agricultural and Life Sciences for a certificate in Teaching and Learning in Agricultural and Life Sciences. Dr. Brian Myers presented this proposal as a response to student and department need for a certificate program to help prepare students for work as Agricultural Extension faculty. There are 5-12 participants in the process. The certificate has both on-line and on-campus delivery methods to accommodate current on-campus students as well as current extension faculty at remote locations. Motion: approved unanimously. Effective date: Summer 2013.

8. Proposal from the College of Public Health and Health Professions to change credit hour requirements for the on-campus Doctor of Audiology program. Dr. Scott Griffiths explained that historically, the on-campus degree program required 125 credits, with the entire 4th year as a 30 credit externship at locations around the USA. In the mid-1990s, Graduate Council approved a policy that students who are on degree-required fieldwork, internships or externships can be considered full-time with 3/3/2 registration. The Graduate School notifies the Registrar of the fulltime status upon request of the department for the individual students. The credit-hour reduction is related exclusively to the year of externship, and will require 6 credits fall, 6 credits spring, and 3 credits summer. It is anticipated that this change will bring the credit hour requirement in line with other nationally ranked peer programs. Motion: approved unanimously. Effective date: immediately.

9. Proposal from the College of Design, Construction and Planning for a new degree in Master of Environmental Analysis and Design. Dr. Kristin Larsen explained that the School of Landscape Architecture and Planning has been looking strategically at opportunities to collaborate with other campus units, as well as expand graduate level degree offerings. This is a one-year master's program requiring 36 credits. There are specific courses for each of the specializations. Jobs for these graduates will be in both private and public sectors, and provide technical support for others. As a note, UF has the only national Landscape Architecture degree, and there are not many graduate degree programs for undergraduates who major in Urban and Regional Planning. Motion: approved unanimously. Effective date: Summer 2014 pending all other approvals (includes UF Board of Trustees).

10. Proposal from the College of Engineering for a combined Bachelor's Master's program with Zhejiang University, Hangzhou, China. Dr. Angela Lindner explained that this proposal is part of the College of Engineering initiatives for global networking. This first institution was Technion-Israel Institute of Technology. There are also agreements with Jaypee University in India, and the University of the Virgin Islands. This program will be with Zhejiang University (ZJU) in China. This is a combined bachelor-master's degree. After approval by the UF departments, qualified students will take 9 credits as non-degree seeking students here at UF. ZJU will use these credits to award a bachelor's degree according to their degree award criteria. The following term, students will be admitted to a UF Master's program, and will continue study at UF for 1-2 more terms to complete their master's degree. Many of the students will be interested in pursuing a PhD. The combined degree model is common in Engineering. Engineering will contact Cheryl Gater to see if notice to SACS is necessary. Motion: approved unanimously. Effective date: Fall 2013.

11. Minor revisions of the graduate certificate policy. Dr. Ken Gerhardt explained that these are additional revisions to the Graduate Certificate Policy that was created in October 2011. We are still in the transition phase from informal to formalized processes for certificates, and it is important to close some of the gaps that have been identified. Dr. Gerhardt noted that certificate applicants need advising up front, and it is important to have a start date and end date. Council discussion focused extensively on transfer of credit policy for current UF graduate students.

The main changes in this Second Revision are:

(A) Definition of Graduate Certificate: "A Graduate Certificate is an academic credential and as such follows the requirements of admission, completion of Graduate Council approved coursework, application to receive the credential, and enrollment in the term in which the certificate is awarded and posted to the transcript";

(B) Student Eligibility: "For students admitted into a certificate program Fall 2013 and forward, only coursework taken after the date of admission will be counted towards the certificate. UF enrolled graduate students will be permitted to count previously taken coursework for a certificate";

(C) Criteria for Completion: a) "A Certificate must include a minimum of 9 credit hours of UF graduate-level coursework approved by the university. Transfer of credit from other institutions will not count".

Motions were made for the 3 changes as follows:

1. Definition: Motion for the language as written above in (A): approved unanimously.
2. Student Eligibility: Motion for the language as written above in (B): approved unanimously.
3. Criteria for Completion of a Certificate: Motion for the language as written above in (C): approved unanimously. Effective date: immediately.

The meeting adjourned at 2:31 pm.

Next Meeting: Thursday, September 19, 2013