

MINUTES  
GRADUATE COUNCIL  
June 17, 1999  
1:30 P.M.

MEMBERS PRESENT: Dr. Jack Ohanian, Chair, Dr. Carol Reed Ash, Dr. Christine Chase, Dr. Joseph Delfino, Dr. Pushpa Kalra, Dr. Frank Nordlie, Dr. Hugh Popenoe, Ms. Trish Ventura

MEMBERS ABSENT: Dr. Barbara Barletta, Dr. Steve Dorman, Dr. Frederick Gregory, Dr. Ann Progulske-Fox, Dr. Michael Perfit, Dr. Jerry Stimac,

GUESTS PRESENT: Mr. Wes Wilson

STAFF PRESENT: Dr. Richard Lutz, Dr. Dovie Gamble, Ms. Helen Martin, Ms. Gann Enholm, Ms. Julie Shih, Ms. Bernice Thornton, Ms. Linda Vivian

The Graduate Council meeting was called to order at 1:30 p.m. by Dr. Jack Ohanian.

I. **ACTION ITEMS**

1. The minutes of the Graduate Council meeting of May 20, 1999, were approved as written.
2. Dr. Mark Brown and Dr. Joe Delfino presented a proposal for a graduate certificate in ecological engineering. There is a strong international and national movement to institute certificate or degree programs in this discipline. The certificate would be awarded along with a graduate degree to provide recognition of this area of study within the environmental engineering sciences program. The student would also be required to produce a thesis or project in a subject matter related to environmental engineering. *The Council approved the proposal unanimously.*
3. Dr. Stephanie Hanson, Dr. Niccie MacKay, and Dr. Robert Frank presented a proposal to waive the GRE as an admission requirement for certain applicants to the executive master's in health administration program. Exemptions would be approved for applicants who have received a PhD, JD, or MD degree from a U.S. institution or from foreign institutions if they currently hold a license or board certification to practice in the United States. Precedents for this exemption are found in Florida at the University of South Florida and nationally at other executive master's programs at the University of Colorado, University of Michigan, and the University of Missouri. *The Council approved the proposal unanimously.*
4. Dr. Arnold Penland, Dr. Marcia Issacson, and Ms. Leslie Cannon from the College of Fine Arts, and Dr. Joe Wilson from the Department of Computer Information Sciences and Engineering presented separate proposals for master's degree concentrations and combined bachelor's/master's degree concentrations in digital arts and sciences. Two-thirds of the course work for students enrolled through the fine arts program would be in the arts, with the remaining third of course work in engineering. Engineering students would have the reverse apportioning of course work. During the last year of study, students from Fine Arts and Engineering would collaborate on small projects to integrate the art and technical perspectives.

Concern was expressed about a 5000 level course required for the bachelor's degree in the Fine Arts combined bachelor's/master's degree program. The course requirement was amended to read **either** CAP 5705 **or** CAP 4621 to provide an undergraduate course option. It was recommended that the Engineering program replace the nonthesis option with a project in lieu of thesis option for the MS degree. *The Council approved the proposal from the College of Fine Arts unanimously. The proposal from the Department of Computer and Information Science and Engineering was approved unanimously pending final college approval and subsequent Graduate School notification.*

5. Dr. Lutz from the Graduate School presented a proposal for a policy change regarding teaching of graduate courses in departments that have no graduate programs.

Proposal

Non-graduate degree-granting departments may offer service courses at the 5000 level. Any such courses must be approved in advance by the Graduate School (through the normal new course approval process) and must be taught by a faculty member holding Graduate Faculty status in another department.

Currently, non-graduate degree granting departments may not offer graduate courses. Graduate students had been permitted to enroll in 3000-4000 undergraduate courses, but with the recent policy change requiring enrollment in graduate courses only, the current policy is no longer appropriate. *The Council approved the proposal unanimously.*

## II. DISCUSSION ITEMS

Dr. Ohanian expressed appreciation to the Council for their service during his year as Interim Vice President and Dean, and recognized retiring Council members Dr. Barbara Barletta, Dr. Christine Chase, Dr. Joseph Delfino, Dr. Ann Progulske-Fox, and Ms. Trish Ventura.

The meeting was adjourned at 2:25 p.m.