

# GRADUATE COUNCIL MEETING MINUTES

November 16, 2017

1:00 p.m.

## GRINTER HALL ROOM 110

**MEMBERS PRESENT:** Dr. Henry Frierson (Chair); Dr. Karen Bjorndal; Dr. Warren Dixon; Dr. Christopher Hass; Dr. Bruce MacFadden; Dr. Sihong Song; Dr. Jane Southworth; Ms. Madeline Sciullo (GSC rep); Mr. Seth Assan (GSC alternate)

**MEMBERS ABSENT:** Dr. David Bloom; Dr. Kendal Broad-Wright; Dr. Tom Frazer; Dr. Raymond Issa; Dr. James Mcleskey; Dr. Mahendrarajah Nimalendran

**GUESTS PRESENT:** Dr. Timothy Brophy (Office of the Provost); Ms. Suzanne Burns (Office of Admissions); Dr. Brian Marchman (Office for Teaching and Technology); Dr. Andy Noss (College of Liberal Arts and Sciences); Dr. Kyle Rarey (College of Medicine); Ms. Kathy Zemba (Office of the University Registrar)

**STAFF PRESENT:** Dr. Paul Duncan; Ms. Caroline Lentz; Mr. Matt Mitterko; Dr. Judy Traveis; Ms. Patricia Van Wert;

The meeting was called to order at 1:03 p.m.

### **I. ACTION ITEMS:**

1. **Minutes from the October 18, 2017, Graduate Council meeting.** A motion to approve was made, seconded, and passed unanimously.

### **CERTIFICATE:**

2. **Proposal from the College of Medicine for a new graduate certificate in Anatomical Sciences Education (#11733).** Dr. Kyle Rarey was present for discussion.  
**GC Member:** I notice the SLOs are all assessed by exams, which seems unusual at the graduate level. There are five based on anatomy and only two linked to education, which seems unbalanced given the curriculum of the certificate is made up of ½ anatomy and ½ education courses.  
**Dr. Rarey:** We consulted with Ester de Jong of the College of Education, and they contributed these five courses.  
**Dr. Brophy:** The SLOs are reviewed through the Office of Academic Assessment once the certificate is approved by Graduate Council. Assessment plans are due the first semester students are enrolled in the certificate. We will advise the unit to modify the SLOs because we would notice these issues as well, but we also look at what the unit is trying to accomplish and begin with the end in mind. The assessment exams could be essay exams.  
**GC Member:** Is there a grade point required?  
**Dr. Duncan:** There is a requirement for the average to be a “B” or better and for all to be “C” or better.  
**GC Member:** Is this an online certificate?  
**Dr. Rarey:** Yes.  
**GC Member:** How long does it take to complete the certificate?  
**Dr. Frierson:** This is a twelve-credit hour certificate, so typically it would take a year to complete.  
**Dr. Rarey:** Graduate students usually take six credit hours a semester.  
**GC Member:** Will there be any constraints with the number of students who have to take GMS 5605?  
**Dr. Rarey:** No. There are about fifty students enrolled in the course now, and the courses are all online. The Graduate Council asked to be informed via information item the outcome of the Academic Assessment meeting at which the SLOs for this certificate are discussed.  
A motion to approve was made, seconded, and passed unanimously.

## MAJOR:

### 3. **Proposal from the College of Liberal Arts and Sciences for a modification to the curriculum for the Master of Sustainable Development Practice (#11724).** Dr. Andrew Noss was present for discussion.

**Dr. Noss:** The other courses for the Master of Sustainable Development Practice are Africa focused; this course is focused on Latin America and is being proposed as a substitute course based on student interest.

**GC Member:** It seems strange this is a Special Topics course with variable credits, 1-6.

**Dr. Noss:** It's Economic Development in Latin America, and it's 3-credits.

After the meeting, Graduate School staff verified the course is Special Topics 1-6 credits variable, 6 credits maximum. The unit that "owns" the course has been advised to submit a new course request to assign a permanent course number to this course.

A motion to approve was made, seconded, and passed unanimously.

## II. INFORMATION ITEM:

### 4. Graduate Programs – Online and/or Self-Funded. Dr. Brian Marchman was present for discussion.

- Master of Science in Medical Sciences with a concentration in Forensic Medicine. The previously existing program is the graduate concentration in Forensic Medicine, online, state-funded. This program is online, self-funded. Effective start date spring 2018. Dr. Jason Byrd is the director of this program.
- Graduate certificate in Biomedical Neuroscience. The previously existing program is the graduate certificate in Biomedical Neuroscience, online, state-funded. This program is online, self-funded. Effective start date spring 2018. Dr. Sue Semple-Rowland and Dr. Ronald Mandel are the directors of this program. This certificate was created in 2015; the online version is for non-residents, non-UF students.

The meeting adjourned at 1:22 p.m.