CHART YOUR COURSE

A STRATEGIC ROADMAP FOR MASTER’S DEGREE STUDENT SUCCESS AT THE UNIVERSITY OF FLORIDA
**Early Stage**

**Research Skills and Knowledge**
- Develop broad-based knowledge of field
- Determine broader topic for your thesis\(^1\)
- Identify and develop tools and skills needed for research
- Complete safety and other required training
- Learn about Responsible Conduct of Research (RCR)
- Learn how to use citation manager software
- Identify thesis supervisory committee members\(^1\)
- Learn about rigor and reproducibility in research

**Management and Leadership**
- Join professional society in field
- Volunteer for organizations and conferences in field
- Develop funding plan and apply for fellowships and grants
- Help organize events

**Effectiveness and Purpose**
- Become familiar with Gainesville
- Learn expected roles and campus culture
- Become familiar with campus resources
- Devise time management strategies
- Devise well-being strategies
- Identify purpose and goals of graduate education

**Professionalism**
- Identify and build relationships with mentors
- Establish mutual expectations with advisor
- Participate in conferences, seminars, and department events
- Identify and address different leadership styles
- Identify international opportunities
- Practice cultural awareness and inclusion
- Identify and adhere to norms of professional conduct in field

**Communication**
- Attend teaching assistant workshops\(^3\)
- Visit the Dial Center for Written and Oral Communication
- Learn your field’s publications, submission standards, and writing styles
- Visit Writing Studio

**Career Advancement**
- Research career options inside and outside of academia
- Meet with career services
- Set up LinkedIn profile
- Research internships

**Middle Stage**

**Research Skills and Knowledge**
- Start writing articles for publication\(^2\)
- Develop thesis proposal or project proposal/prospectus
- Learn proper data management
- Continue to develop expertise and skills
- Engage in heavy data gathering
- Complete data visualization training

**Management and Leadership**
- Mentor undergraduate students
- Seek out and lead collaborative efforts
- Attend leadership and management development training
- Apply for thesis/research fellowships and grants

**Effectiveness and Purpose**
- Identify values and compatible career options
- Seek out and lead collaborative efforts
- Evaluate skills and areas for improvement
- Revisit and revise time management strategies
- Practice self-care

**Professionalism**
- Strengthen and expand network
- Find out about local and international funding
- Engage in student organizations and community outreach
- Present at conferences
- Expand pool of mentors and peers
- Gain national/international experience
- Develop social media presence

**Communication**
- Serve as a teaching assistant or teach course
- Attend communication workshops
- Present at conferences specific to your field
- Present to “general public” audiences and engage in outreach
- Develop “elevator pitch”

**Career Advancement**
- Attend networking events and workshops
- Update curriculum vitae/résumé
- Explore career options
- Contact potential collaborators and employers
- Do internship or externship
- Start to build intentional network

**Final Stage**

**Research Skills and Knowledge**
- Practice presenting thesis to peers and faculty\(^2\)
- Ensure appropriate storage and access of data and protocols
- Write thesis\(^2\)
- Publish research\(^2\)
- Develop independent research plan\(^2\)
- Complete comprehensive exams

**Management and Leadership**
- Engage in peer mentoring
- Develop professional and personal networks
- Develop entrepreneurial skills

**Effectiveness and Purpose**
- Devise a thesis writing schedule\(^1\)
- Narrow down career options
- Practice self-care

**Professionalism**
- Present at conferences
- Network for diverse career options
- Be a positive representative of school and field
- Network for diverse career options
- Present at conferences
- Develop social media presence

**Communication**
- Form or join writing group and engage in peer editing\(^1\)
- Write early career proposal/fellowship application\(^2\)
- Complete PhD application materials\(^2\)

**Career Advancement**
- Review curriculum vitae or résumé with mentors and colleagues
- Attend career fairs and interview/negotiation workshops
- Finalize LinkedIn profile
- Prepare job application materials
- Apply for any necessary visas
- Sharpen interview skills

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\(^1\) If your program requires a thesis

\(^2\) If you plan to enter a PhD program

\(^3\) If you have a teaching assistant (TA) appointment
CAMPUS RESOURCES FOR GRADUATE STUDENT SUCCESS

Career Connections Center
1300 J Wayne Reitz Union (655 Museum Road)
352 392 1601
career.ufl.edu

Center for the Humanities and the Public Sphere
200 Walker Hall (14898 Union Road)
352 392 0796
humanities.ufl.edu

Center for Teaching Excellence
200 Bryant Hall (1772 Stadium Road)
352 294 0811
teach.ufl.edu

Counseling & Wellness Center
3190 Radio Road
352 392 1575
counseling.ufl.edu

Dial Center for Written and Oral Communication
402 Rolfs Hall (341 Buckman Drive)
352 392 5421
cwoc.ufl.edu

Disability Resource Center
001 Reid Hall (1316 Museum Road)
352 392 8565
disability.ufl.edu

Editorial Office
128 Grinter Hall (1523 Union Road)
352 392 1282
graduateschool.ufl.edu/editorial

GatorWell Health Promotion Services
1100 J Wayne Reitz Union (655 Museum Road)
352 273 4450
gatorwell.ufsa.ufl.edu

Graduate Student Council
3102 Reitz Union Drive
ufgscsecretary@gmail.com
gsc.sg.ufl.edu

International Center
170 The Hub (1765 Stadium Road)
352 392 5323
internationalcenter.ufl.edu

Office of Biomedical Research Career Development
CG72 Communicore Ground Floor
352 294 8335
graddev.uflhealth.org

Office of Graduate Diversity Initiatives
123 Grinter Hall (1523 Union Road)
352 392 6444
graduateschool.ufl.edu/ogdi

Office of Graduate Professional Development
129 Grinter Hall (1523 Union Road)
352 294 0488
graduateschool.ufl.edu/ogpd

Office of the Ombuds
31 Tigert Hall (300 SW 13th Street)
352 392 1308
www.ombuds.ufl.edu

Research Integrity at UF Office of Research
460 Grinter Hall (1523 Union Road)
352 392 9174
research.ufl.edu/compliance/research-integrity.html

Student Activities and Involvement
Level 3 Reitz Union (686 Museum Road)
352 392 1671
www.studentinvolvement.ufl.edu

U Matter We Care
202 Peabody Hall (1500 Union Road)
352 294 CARE (2273)
umatter.ufl.edu

UF Libraries
352 273 2525
Multiple locations across campus
Online map: www.uflib.ufl.edu/liblocations.html

UF Training and Organizational Development
1603 UF East Campus (2140 NE Waldo Road)
352 392 4626
learn-and-grow.hr.ufl.edu

Writing Studio
339 Turlington Hall (330 Newell Drive)
352 846 1138
writing.ufl.edu